



PO Box 24901, El Paso, TX 79914-9001 800.351.1670 FirstLightFCU.org

Requests under the California Consumer Privacy Act (CCPA)

INSTRUCTIONS TO CONSUMER: This form is to be used for submitting a “Request to Know” or “Request to Delete,” under the California Consumer Privacy Act of 2018 (“CCPA”). For more information about the CCPA and associated consumer rights, please refer to the CCPA Privacy Notice Disclosure, or visit <https://www.firstlightfcu.org/privacy/ccpa-disclosure>

Upon completion, please submit the form using one of the methods outlined below.

1. Mail a copy of the completed form to:
FirstLight
Attn: Compliance
9983 Kenworthy Dr.
El Paso, Texas 79924
2. Email a copy of the completed form to the following email address: **compliance@firstlightfcu.org**

Name: Last	First Suffix	MI
Mailing Address		
City	State ZIP	
Email	Telephone	

Nature of Relationship with FirstLight:

1. Do you or did you have a relationship with FirstLight? This includes, for example, current members, persons who have applied for membership, beneficiaries, account holders, and authorized users. Yes No
2. If you selected “Yes” and you have an account number, please provide it:

We will mail the response to the address on file if you have a relationship with FirstLight, or the one provided above if you do not.

Type of Request (Select Only One): If you want to exercise more than one of your CCPA rights, please submit a separate request for each CCPA right. Please be aware that we will process your requests in the order that we receive them.

- I want to know the personal information that has been collected or shared.
- I want to delete the personal information that you have about me (exceptions may apply).

We will process your request and provide a written response within 45 days. If we need additional time, we will contact you in the manner specified above.

If you want to exercise more than one of your CCPA rights, please submit a separate request for each CCPA right, which will help us handle your requests more effectively. Please be aware that we will process your requests in the order that we receive them.

We may need to contact you if we need additional information from you to process your request so that we can confirm that you are a California resident, determine if we have personal information about you, and, for access and deletion requests, and to verify your identity.

Signature	Date (MM/DD/YY)
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